Terms of Reference
for
The ASEAN Power Grid Consultative Committee (APGCC)

1. INTRODUCTION

The Heads of ASEAN Power Utilities Authorities (HAPUA) Council, being responsible for the effective implementation of the ASEAN Power Grid, has agreed to initiate the formation of an ASEAN Power Grid Consultative Committee (APGCC) to facilitate and assist the HAPUA Council in the implementation of the Memorandum of Understanding on the ASEAN Power Grid (MOU).

2. COMPOSITION OF THE APGCC

2.1 The APGCC shall be composed of representatives from ASEAN Government Member Countries and HAPUA member Utilities. Each country shall designate two (2) representatives to be members of the APGCC and such designation shall also be notified to the HAPUA Council.

2.2 The Country Coordinator by virtue of his/her post will be a permanent member of the APGCC and each Country Coordinator will nominate its permanent alternate members. The country due to current industry structure may wish to nominate more than one (1) alternate member.

2.3 Members from the Government are preferably from the Department/Ministry of Energy. The permanent representative will nominate a permanent alternate member. The role of Government representative in APGCC shall be to provide advisory, liaison and support on all matters pertaining to governmental issues and matters.

2.4 The Project Coordinator of Working Group will be co-opted as member in APGCC. The Project Coordinator is to nominate his/her alternate member to attend APGCC in his/her absence.

2.5 The first Chairperson of the APGCC shall be elected by majority vote of the members of the APGCC during the first meeting. Subsequent chairperson shall be elected by majority vote of the members of the APGCC in further meetings of the APGCC. Each chairperson shall hold his/her position for two (2) years and incumbent chairperson may be re-elected for maximum of two (2) consecutive terms.

2.6 APGCC structure consists of a Chairman, Vice Chairman, HAPUA Secretariat and members of the Consultative Committee.
3. **MEETINGS AND PROCEDURES OF THE APGCC**

The APGCC shall hold regular meetings, the frequency of which shall be determined by the APGCC. Apart from the aforesaid regular meetings, the Chairperson may at his/her discretion call for special meeting whenever necessary.

Any country, through its representative in the APGCC may request for a special meeting stating the reason and specific issues to be discussed. The Chairman shall have the sole discretion on the necessity of the request special meeting.

All recommendations of the APGCC shall be on the basis of consensus of the members.

The APGCC will organize itself in a way that it considers best to perform its tasks, duties and responsibilities. Sub-committee may be established to organize and distribute tasks of the APGCC, but the final responsibility will always reside on the APGCC as a collegial body.

The members of the APGCC shall have no remuneration for their tasks except for that remitted by their respective countries/utilities. All expenses to be incurred by the members of the APGCC in carrying out their tasks shall also be borne by their respective countries.

4. **FUNCTION OF APGCC**

The APGCC shall have the following functions;

a. to support, promote and provide guidelines to the conduct of relevant studies

b. on the issues set forth in Article III (Cross Border Issues) of the MOU, namely technical, financing, taxation and tariff, regulatory and legal frameworks, electric power trade and third party access;

c. to establish necessary tasks groups to conduct the above mentioned studies;

d. to prepare annual and multi-year action plans for the development of the ASEAN Power Grid;

e. to report on the performance of the APGCC, outstanding tasks and its issues/problems to the HAPUA Council through HAPUA Working Committee; and

f. to carry out any other tasks that may be requested by HAPUA Council.
5. AUTHORITY OF APGCC

APGCC through the HAPUA Council may assign to the HAPUA Working Group to undertake any task pertinent to APG, with priority given to the following cross border issues but not limited to:

5.1 WG No 2, for the issues on technical aspect;

5.2 WG No 5, for the issues relates to Taxation, Tariff, Regulatory and Legal Framework;

5.3 WG No 6, for the issues on Financing options.

Approved by HAPUA Council on 19 Jun 2008 in Cebu, the Philippines.